

The Annual Quality Assurance Report (AQAR) 2018-19 of the IQAC



WOMEN'S COLLEGE, SAMASTIPUR

NAAC ACCREDITED GRADE "B"

(A Constituent unit under L.N.M.U Kameshwar Nagar, Darbhanga)

<http://womenscollegesamastipur.org/>

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year. (For example, July 1, 2017 to June 30, 2018)*

Part – A

Data of the Institution

(data may be captured from IIQA)

1. Name of the Institution WOMEN'S COLLEGE, SAMASTIPUR

- Name of the Head of the institution : DR. SHAMBHU KUMAR YADAV
- Designation: PRINCIPAL
- Does the institution function from own campus: YES
- Phone no./Alternate phone no.:
- Mobile no.: 9431859046
- Registered e-mail: womcollsam@gmail.com
- Alternate e-mail :
- Address :KASHIPUR
- City/Town : SAMASTIPUR
- State/UT : BIHAR
- Pin Code : 848101

2. Institutional status:

- Affiliated / Constituent: **Constituent**

- Type of Institution: Co-education/Men/Women : **Women**
- Location : Rural/Semi-urban/Urban: **Urban**
- Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing: **UGC 2f and 12 (B)**
- Name of the Affiliating University: Lalit Narayan Mithila University, Darbhanga
- Name of the IQAC Co-ordinator : Dr. Vijay Kumar Gupta
- Phone no. :

Alternate phone no.

- Mobile: 9470870253
- IQAC e-mail address: womenscoll.iqac@gmail.com
- Alternate Email address: womcollsam@gmail.com

3. Website address: <http://womenscollegesamastipur.org/>

Web-link of the AQAR: (Previous Academic Year):

<http://www.womenscollegesamastipur.org/Doc/AQAR2017-18.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

4. Whether Academic Calendar prepared during the year? No

Yes/No....., if yes, whether it is uploaded in the Institutional website:

Weblink:

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 st	B	71.5/100	2005	from: 21 September 2005 to: 20 September 2010
2 nd	B	2.45	2015	from: 25 June 2015 to: 24 June 2020
3 rd				from: to:
4 th				from: to:
5 th				from: to:

6. Date of Establishment of IQAC: DD/MM/YYYY: 29/11/2007

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
➤ IQAC Meeting	20.12.2018	16
➤ AQAR (2017-2018) have been		

submitted within stipulated time to NAAC		
➤ Participated in All India Survey on Higher Education (AISHE)	20.01.2019	

Note: Some Quality Assurance initiatives of the institution are:

(Indicative list)

- Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements
- Academic Administrative Audit (AAA) conducted and its follow up action
- Participation in NIRF
- ISO Certification
- NBA etc.
- Any other Quality Audit

8. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc. N.A.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: Yes

*upload latest notification of formation of IQAC

<http://www.womenscollegesamastipur.org/IQAC-Cell>

10. No. of IQAC meetings held during the year: 02

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website: <http://www.womenscollegesamastipur.org/IQAC-Cell>

Yes/No : **Yes**

(Please upload, minutes of meetings and action taken report)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? Yes No

If yes, mention the amount: 300000 Year: March, 2014

12. Significant contributions made by IQAC during the current year (maximum five bullets)

- The IQAC committee meets periodically to the faculty members and inspires to improve teaching methods and encouraged Major/Minor Research Project.
- The IQAC collected the data from various departments, student feedback, Parent feedback and other stakeholders which help in the quality education and in preparing the Annual Quality Assurance Report (AQAR).

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Excursion tour for Students	Excursion tour has been started
To set up Placement cell	A Placement cell has been set up
MoU for knowledge transfer	Negotiated with concerned stakeholder for MoU, but did not get success.
To publish College Magazine	College Magazine has been started
Management for better campus cleanness	A committee has been formed for better campus cleanness management
Student Credit and for Financial support	The college fully supports the Student Credit Scheme for financial assistance operated by the government.
Guest Teaching facility	The university has appointed Guest Teaching Faculty.
Seminar and symposium organisation	Seminar and symposiums are organised regular by various departments
Better utilization of library	Initiatives have been taken for better library utilization
To construct the playground with equipment	Some sports items have been purchased

14. Whether the AQAR was placed before statutory body? Yes /No: Yes

Name of the Statutory body: IQAC Date of meeting(s): 20.12.2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

Yes/No: No

Date:

16. Whether institutional data submitted to AISHE: Yes/No:

Year: ✓

Date of Submission: 20/01/2019

17. Does the Institution have Management Information System?

Yes ✓ No

If yes, give a brief description and a list of modules currently operational.

(Maximum 500 words)

Currently the college uses the MIS designed by the Office of the Chancellor. Online Reporting System for Higher Education Institutions under the framework of HEdPost. <https://www.gsbihar.online/Student/Index.aspx>

Part-B

CRITERION I – CURRICULAR ASPECTS						
1.1 Curriculum Planning and Implementation						
1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words						
The detailed curriculum of all the subjects are built by the University under the guidance of corresponding syllabus committees which are formed by selecting faculties of different colleges and Universities. The detailed curriculum is mailed to the Principal by the University. These curriculums are circulated to the HODs of respective departments. The HOD allocates the syllabus modules wise to the departmental faculties. The syllabus is also distributed to the students of the department. After each class the faculties maintain a register where the details of the topic taught is written. This serves as a document for future reference.						
1.1.2 Certificate/ Diploma Courses introduced during the Academic year						
Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development		
N.A.	N.A.	N.A.	N.A.	N.A.		
1.2 Academic Flexibility						
1.2.1 New programmes/courses introduced during the Academic year: N.A.						
Programme with Code	Date of Introduction		Course with Code	Date of Introduction		
1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year. Not Adopted						
Name of Programmes adopting CBCS		UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
Already adopted (mention the year)						
1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year N.A.						
		Certificate		Diploma Courses		
No of Students						
1.3 Curriculum Enrichment N.A.						
1.3.1 Value-added courses imparting transferable and life skills offered during the year						
Value added courses		Date of introduction		Number of students enrolled		

1.3.2 Field Projects / Internships under taken during the year				
Project/Programme Title			No. of students enrolled for Field Projects / Internships	
1.4 Feedback System				
1.4.1 Whether structured feedback received from all the stakeholders.				
1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes	Yes	Yes	Yes	Yes
1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)				
Feedback is obtained manual to evaluate the teaching-learning process and adapt to the need of the students.				
CRITERION II -TEACHING-LEARNING AND EVALUATION				
2.1 Student Enrolment and Profile				
2.1. 1 Demand Ratio during the year				
Name of the Programme	Number of seats available	Number of applications received	Students Enrolled	
B.A.(Hons.) Economics	180	82	82	
B.A.(Hons.) English	254	120	120	
B.A.(Hons.) Hindi	256	256	256	
B.A.(Hons.) History	360	359	359	
B.A.(Hons.) Home Science	360	301	301	
B.A.(Hons.) Maithili	180	0	0	
B.A.(Hons.) Music	180	60	60	
B.A.(Hons.) Philosophy	180	01	01	
B.A.(Hons.) Political Science	360	206	206	
B.A.(Hons.) Psychology	360	210	210	
B.A.(Hons.) Sanskrit	180	02	02	
B.A.(Hons.) Sociology	360	23	23	
B.A.(Hons.) Urdu	180	37	37	
B.Sc.(Hons.) Physics	192	154	154	
B.Sc.(Hons.) Chemistry	154	97	97	

B.Sc.(Hons.) Mathematics	154	114	114
B.Sc. (Hons.) Botany	154	152	152
B.Sc. (Hons.) Zoology	220	220	220

2.2 Catering to Student Diversity

2.2.1. Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019-20	4991	N.A.	22	N.A.	22

2.3 Teaching - Learning Process

2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using ICT (LMS, e-Resources)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
31	18	Yes Projector -01 Smart Board- 01	01	01	Yes

2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

N.A.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio

2.4 Teacher Profile and Quality

2.4.1 Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
31	17	14	0	14

2.4.2 Honours and recognitions received by teachers

(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year) **N.A.**

Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies

2.5 Evaluation Process and Reforms			
2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year			
Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination
B.A.(Hons.) Economics	B.A.(Hons.) Economics	Year	30 March 2019
B.A.(Hons.) English	B.A.(Hons.) English	Year	30 March 2019
B.A.(Hons.) Hindi	B.A.(Hons.) Hindi	Year	30 March 2019
B.A.(Hons.) History	B.A.(Hons.) History	Year	30 March 2019
B.A.(Hons.) Home Science	B.A.(Hons.) Home Science	Year	30 March 2019
B.A.(Hons.) Maithili	B.A.(Hons.) Maithili	Year	30 March 2019
B.A.(Hons.) Music	B.A.(Hons.) Music	Year	30 March 2019
B.A.(Hons.) Philosophy	B.A.(Hons.) Philosophy	Year	30 March 2019
B.A.(Hons.) Political Science	B.A.(Hons.) Political Science	Year	30 March 2019
B.A.(Hons.) Psychology	B.A.(Hons.) Psychology	Year	30 March 2019
B.A.(Hons.) Sanskrit	B.A.(Hons.) Sanskrit	Year	30 March 2019
B.A.(Hons.) Sociology	B.A.(Hons.) Sociology	Year	30 March 2019

Sociology				
B.A.(Hons.) Urdu	B.A.(Hons.) Urdu	Year	30 March 2019	16 May 2019
B.Sc.(Hons.) Physics	B.Sc.(Hons.) Physics	Year	30 March 2019	16 May 2019
B.Sc.(Hons.) Chemistry	B.Sc.(Hons.) Chemistry	Year	30 March 2019	16 May 2019
B.Sc.(Hons.) Mathematics	B.Sc.(Hons.) Mathematics	Year	30 March 2019	16 May 2019
B.Sc.(Hons.) Botany	B.Sc.(Hons.) Botany	Year	30 March 2019	16 May 2019
B.Sc.(Hons.) Zoology	B.Sc.(Hons.) Zoology	Year	30 March 2019	16 May 2019

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is provided by university and college strictly follows the guidelines. Examination schedules are provided by the controller of examinations of the LNMUU.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink) <http://www.lnmuuniversity.in/login>

2.6.2 Pass percentage of students

Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
B.A.(Hons.) Economics	B.A.(Hons.) Economics	33	30	90.90
B.A.(Hons.) English	B.A.(Hons.) English	79	75	94.93
B.A.(Hons.) Hindi	B.A.(Hons.) Hindi	115	90	78.26
B.A.(Hons.) History	B.A.(Hons.) History	171	146	85.38
B.A.(Hons.) Home Science	B.A.(Hons.) Home Science	155	123	79.35

B.A.(Hons.) Maithili	B.A.(Hons.) Maithili	02	02	100
B.A.(Hons.) Music	B.A.(Hons.) Music	22	16	72.72
B.A.(Hons.) Philosophy	B.A.(Hons.) Philosophy	01	01	100
B.A.(Hons.) Political Science	B.A.(Hons.) Political Science	35	34	97.14
B.A.(Hons.) Psychology	B.A.(Hons.) Psychology	201	172	85.57
B.A.(Hons.) Sanskrit	B.A.(Hons.) Sanskrit	02	02	100
B.A.(Hons.) Sociology	B.A.(Hons.) Sociology	23	22	95.65
B.A.(Hons.) Urdu	B.A.(Hons.) Urdu	38	36	94.73
B.Sc.(Hons.) Physics	B.Sc.(Hons.) Physics	122	105	86.06
B.Sc.(Hons.) Chemistry	B.Sc.(Hons.) Chemistry	56	52	92.85
B.Sc.(Hons.) Mathematics	B.Sc.(Hons.) Mathematics	86	76	88.37
B.Sc.(Hons.) Botany	B.Sc.(Hons.) Botany	102	100	98.39
B.Sc.(Hons.) Zoology	B.Sc.(Hons.) Zoology	139	122	87.76

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research : N.A.

3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding Agency	Total grant Sanctioned	Amount received during the Academic year
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored Projects				
Projects sponsored by the University/ College				
Students Research Projects (other than compulsory)				

<i>by the College)</i>				
International Projects				
Any other(Specify)				
Total				
3.2 Innovation Ecosystem				
3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year				
Title of Workshop/Seminar	Name of the Dept.		Date(s)	
3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year				
Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year				
N.A.				
Incubation Centre	Name		Sponsored by	
Name of the Start-up	Nature of Start-up		Date of commencement	
3.3 Research Publications and Awards				
3.3.1 Incentive to the teachers who receive recognition/awards				
N.A.				
State	National		International	
3.3.2 Ph. Ds awarded during the year (<i>applicable for PG College, Research Center</i>)				
Name of the Department		No. of Ph. Ds Awarded		
3.3.3 Research Publications in the Journals notified on UGC website during the year				
	Department	No. of Publication	Average Impact Factor, if any	
National	Economics	01		
	English	03		
	Political Science	03		
International				
3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year				
Department		No. of publication		
Economics		01		

Political Science				01		
English				02		
3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index						
Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)						
Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication
3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :						
No. of Faculty		International level	National level	State level	Local level	
Attended Seminars/ Workshops			01			
Presented papers			03			
Resource Persons						
3.4 Extension Activities						
3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year						
Title of the Activities	Organising unit/ agency/ collaborating agency		Number of teachers co-ordinated such activities		Number of students participated in such activities	
3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year						
Name of the Activity	Award/recognition		Awarding bodies		No. of Students benefited	
3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year						
Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers co-ordinated such activities		Number of students participated in such activities	
Swachh Bharat	NSS	Cleanliness Awareness activity in	01		25	

Summer Internship		adopted village		
3.5 Collaborations				
3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year				
Nature of Activity	Participant	Source of financial support	Duration	
3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year				
Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	participant
3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year				
Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs	
CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES				
4.1 Physical Facilities				
4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year				
Budget allocated for infrastructure augmentation		Budget utilized for infrastructure development		
4.1.2 Details of augmentation in infrastructure facilities during the year				
Facilities	Existing	Newly added		
Campus area	2.80 acre			
Class rooms	18	06		
Laboratories	07			
Seminar Halls	01			
Classrooms with LCD facilities	01			
Classrooms with Wi-Fi/ LAN	19			
Seminar halls with ICT facilities	01			
Video Centre				
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				
4.2 Library as a Learning Resource				
4.2.1 Library is automated { Integrated Library Management System -ILMS }				
Name of the ILMS	Nature of automation (fully	Version	Year of automation	

software	or partially)					
4.2.1 Library Services:						
	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	21820	3096364			21820	3096364
Reference Books						
e-Books						
Journals	311	21000			311	21000
e-Journals						
Digital Database						
CD & Video						
Library automation						
Weeding (Hard & Soft)						
Others (specify)						

4.3 IT Infrastructure									
4.3.1 Technology Upgradation (overall)									
	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available band width (MGBPS)	Others
Existing	22	01	22	22	02	08	05	10 Mbps	
Added	01								
Total	23	01	22	22	02	08	05	10 mbps	
4.3.2 Bandwidth available of internet connection in the Institution (Leased line)									
30 MBPS /GBPS									
4.3.3 Facility for e-content									
Name of the e-content development facility					Provide the link of the videos and media centre and recording facility				
4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc									
Name of the teacher		Name of the module			Platform on which module is developed			Date of launching e - content	

4.4 Maintenance of Campus Infrastructure					
4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year					
Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities		Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities	
4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (<i>maximum 500 words</i>) (information to be available in institutional Website, provide link)					
CRITERION V - STUDENT SUPPORT AND PROGRESSION					
5.1 Student Support					
5.1.1 Scholarships and Financial Support					
	Name /Title of the scheme	Number of students		Amount in Rupees	
Financial support from institution					
Financial support from other sources		729		18225000	
a) National	National Scholarship	625		1250000	
b) International					
5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,					
Name of the capability enhancement scheme		Date of implementation	Number of students enrolled	Agencies involved	
5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year					
Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year					
Total grievances received		No. of grievances redressed	Average number of days for grievance redressal		
5.2 Student Progression					
5.2.1 Details of campus placement during the year					
On campus			Off Campus		
Name of	Number	Number	Name of	Number of Students	Number of Students

Organizations Visited	of Students Participated	of Students Placed	Organizations Visited	Participated	Placed

5.2.2 Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2018-19	30	B.A.(Hons.)	Economics		
	75	B.A.(Hons.)	English		
	90	B.A.(Hons.)	Hindi		
	146	B.A.(Hons.)	History		
	123	B.A.(Hons.)	Home Science		
	02	B.A.(Hons.)	Maithili		
	16	B.A.(Hons.)	Music		
	01	B.A.(Hons.)	Philosophy		
	34	B.A.(Hons.)	Political Science		
	172	B.A.(Hons.)	Psychology		
	02	B.A.(Hons.)	Sanskrit		
	22	B.A.(Hons.)	Sociology		
	36	B.A.(Hons.)	Urdu		
	105	B.Sc.(Hons.)	Physics		
	52	B.Sc.(Hons.)	Chemistry		
	76	B.Sc.(Hons.)	Mathematics		
	100	B.Sc.(Hons.)	Botany		
122	B.Sc.(Hons.)	Zoology			

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/	Registration number/roll
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	qualifying	number for the exam
NET		
SET		
SLET		
GATE		
GMAT		
CAT		
GRE		
TOFEL		
Civil Services		
State Government Services		
Any Other		

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
2018-19	2 nd	National /Inter University		Classical Dance		Prashasti
	3 rd	National /Inter University		Western Song	944	Nishtha Bharti
	2 nd	National /Inter University		Classical instrumenta l solo	1180	Ekta Bharti

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Elected Student Union of the college organises seminar and symposium on contemporary issues and motivational programme.

5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words):

Alumni committee has been formed, but it need some more time to active participation

5.3.2 No. of ~~registered~~ enrolled Alumni:

5.3.3 Alumni contribution during the year (in Rupees) :

5.3.4 Meetings/activities organized by Alumni Association :

CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)
Vision
The vision of college is to provide quality education through academic excellence. Skill development and character formation to produce socially committed citizens and the vision of the college is also democratize education and bring its ambit women especially from economically and socially weaker section of society and prepare them for a successful participation in all aspects of life.
Mission
Women's College Samastipur is the only center for Women's higher education in the district and the oldest one in North Bihar. The mission of the institution is imparting high quality education to its students so as to prepare them for a fruitful career.
There is a continuous effort to encourage women from weaker sections to take up career oriented approach and become a support system for their families.
To develop skilled personnel through vocational and entrepreneurial education.
To sensitize the students on socio-economic issues (on gender and human rights) by including related topics in to the curriculum and through co-curriculum activities.
To create research environment this can lead to consultancy and extension.
6.1.2 Does the institution have a Management Information System (MIS)? Yes/No/Partial:
Partial
6.2 Strategy Development and Deployment
6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):
❖ Curriculum Development: Curriculum for each courses have been developed by respective syllabus committees of the University
❖ Teaching and Learning: a) Regular theoretical and practical classes are taken by classical chalk & talk system as well as multimedia coaching technique. b) Guardians' and Students' feedback is taken yearly c) Extra classes are taken for the slow learners
❖ Examination and Evaluation: Examinations are taken according to university guideline. Internal examinations for both practical and theory are taken as continuous assessment procedure. Theory internal is taken as short answer type questions, seminar presentation and <i>viva-voce</i> .
❖ Research and Development:
❖ Library, ICT and Physical Infrastructure / Instrumentation: a) The college Library has been computerized installing KOHA software and Digital Space (D-Space) and equipped with e-books, journals for students, Faculties as well as administrative staffs. c) Online applications process is conducted and students' records are maintained in software basis.
❖ Human Resource Management: a) Faculties are motivated to develop themselves by participating in different Workshops. b) Recruitment of Permanent Faculties is governed by the State Government. c) The College has made up the Full time Staff shortage by Part-time , Contractual and Guest Faculties.

d) The College motivates the teachers concerned for Refresher Courses, Orientation Courses, Workshops, Seminars and Conferences.					
❖ Industry Interaction / Collaboration : None Yet					
❖ Admission of Students: Fully online through university online portal. Followed by counselling.					
6.2.2 : Implementation of e-governance in areas of operations:					
❖ Planning and Development					
❖ Administration					
❖ Finance and Accounts					
❖ Student Admission and Support					
❖ Examination					
6.3 Faculty Empowerment Strategies					
6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year					
Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support	
6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year					
Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non- teaching staff)
6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year					
Title of the professional development programme		Number of teachers who attended		Date and Duration (from – to)	
Orientation Programme		01		11.09.2018- 08.10.2018	
6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):					
Teaching			Non-teaching		
Fulltime Permanent-01	Guest Lecturer-15		Permanent-0	Fulltime/temporary-0	
Permanent Teaching Faculty is recruited on the recommendation of Bihar Public Service Commission, Patna with following the guidelines of UGC. Guest Lecturers are recruited by the University following the UGC norms.					
6.3.5 Welfare schemes for					
Teaching			Yes		
Non teaching			Yes		
Students			Yes		
6.4 Financial Management and Resource Mobilization					
6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each) Internal financial Audits are done after discussion with governing body and finance committee.					

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)				
Name of the non government funding agencies/ individuals		Funds/ Grants received in Rs.		Purpose
6.4.2 Total corpus fund generated Nil				
6.5 Internal Quality Assurance System				
6.5.1 Whether Academic and Administrative Audit (AAA) has been done?				
Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Lalit Narayan Mithila University, Darbhanga	Yes	-
Administrative	Yes	Lalit Narayan Mithila University, Darbhanga		Governing Body and Development Committee
6.5.2 Activities and support from the Parent – Teacher Association (at least three)				
Parent Teacher Meeting is organised in regular intervals from where Parents’ constructive suggestions are materialised on departmental basis				
6.5.3 Development programmes for support staff (at least three)				
6.5.4 Post Accreditation initiative(s) (mention at least three)				
No. of computers increased, Positive efforts were made to establish NCC, Smart Class has been established,				
6.5.5				
a. Submission of Data for AISHE portal : (Yes /No) Yes				
b. Participation in NIRF : (Yes /No) No				
c. ISO Certification : (Yes /No) No				
d. NBA or any other quality audit : (Yes /No) No				
6.5.6 Number of Quality Initiatives undertaken during the year				
Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from-----to-----)	Number of participants
2018-19	Quiz contest among students	07. 09.2018	07.09.2018-09.09.2018	40
2018-19	Group Discussion	14.11.2018	14.11.2018-14.11.2018	20

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the

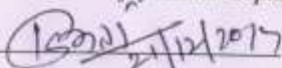
year)						
Title of the programme		Period (from-to)	Participants			
			Female	Male		
7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources						
<ul style="list-style-type: none"> ➤ The College conducts awareness programmes on energy conservation and adopts measures to ensure that energy is conserved wherever possible. ➤ Every department follows a policy of switching on power only when required and switching off when not in use. ➤ Almost classrooms, departments, administrative office and the Principal Chamber of the college are airy and well illuminated for the maximum use of natural lighting during the day time. Tube lights are used instead of incandescent bulbs wherever the natural lighting is insufficient to minimize power consumption. The institution strictly observes to see that no electric equipments run unnecessarily. ➤ Almost all the computer monitors in use are either LED, LCD or TFT types to ensure minimum usage of electricity and also to reduce the level of radiation. 						
7.1.3 Differently abled (Divyangjan) friendliness						
Items Facilities		Yes/No	No. of Beneficiaries			
Physical facilities		Yes	All differently able students			
Provision for lift		No				
Ramp/ Rails		Yes	All differently able students			
Braille Software/facilities		No				
Rest Rooms		No				
Scribes for examination		Yes	As per Examination Rule			
Special skill development for differently abled students						
Any other similar facility		Yes, The highest priority is given				
7.1.4 Inclusion and Situatedness						
Enlist most important initiatives taken to address locational advantages and disadvantages during the year						
Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
2018-19	03	03	One day to one week	Dowry free Campaign Alcohol free Campaign Road Safety awareness		More than 200
7.1.5 Human Values and Professional Ethics						
Code of conduct (handbooks) for various stakeholders						
Title		Date of Publication		Follow up (maximum 100 words each)		

7.1.6 Activities conducted for promotion of universal Values and Ethics		
Activity	Duration (from-----to-----)	Number of participants
NSS village adaptation survey	1 st July 2018 to 31 st July 2018	25
7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)		
<ul style="list-style-type: none"> ➤ The use of plastic bags is avoided in the campus and the authority is planning to declare the entire campus as “No Plastic Zone”. ➤ Students and staff are motivated to use jute bags or cotton bags. ➤ The students and staffs have planted several tree saplings during various tree plantation programmes organized by the institution through the NSS unit. ➤ The college is declared as ‘No Tobacco Zone’ 		
7.2 Best Practices		
<p>Describe at least two institutional best practices Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link</p> <p>http://www.womenscollegesamastipur.org/IQAC-Cell</p>		
7.3 Institutional Distinctiveness		
<p>Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust Provide the weblink of the institution in not more than 500 words</p> <p>The college encourages and supports girls students belonging to economically backward, and minority class candidates for opting higher education. The College is situated in urban area and a large population of students come from rural and backward area. These economic supports from the college and Govt. encourage students to opt for higher education.</p> <p>http://www.womenscollegesamastipur.org/</p>		

8. Future Plans of action for next academic year (500 words)

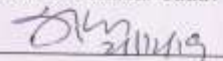
- To increase ICT enabled class rooms
- To guide for competitive examination and carrier counselling.
- Library Software to be purchased.
- To publish Code of conduct book for various stakeholders.
- To start P.G. Courses in certain subjects such as Home Science, Music ,sociology and English
- To introduce certain certificate courses like yoga and health awareness.
- To enhance sport Facilities
- To Provide better Lab facility to students
- To take collaboration from different NGOs for providing social services to the community.

Name : Dr. Vijay Kumar Gupta



Signature of the Coordinator, IQAC

Name : Dr. Shambhu Kumar Yadav



Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advancement Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
NA	-	Not Applicable
